



G Suite Permission Form

Dear Parent/Guardian,

As part of the schools education programme we now offer students and teachers access to a G Suite gmail account using the school's domain name "@bcs73.com". This school domain enables the school administrator to create and manage student accounts. The student account will be in the form username@bcs73.com. Detailed information on the privacy policies associated with the use of G Suite is available at: <http://www.google.com/a/help/intl/en/edu/privacy.html>.

The student accounts set up by the school will only work within the school domain and cannot communicate with other accounts outside the schools domain. All use of the gmail account must be limited to legitimate educational purposes consistent with the School's curriculum. The administrator will have access to the student accounts and can suspend them with immediate effect if they are not being used appropriately. As per all internet use, parents should also monitor home use of G Suite by their children. Teachers will be able to email on class notes, educational resources etc, if they wish. Students can also share educational resources with each other and may also be required to submit some work for correction via email and google classroom to their teachers.

To allow your son/daughter access to the schools email accounts **please sign and return this permission form to the office. (Students over 18 can sign on their own behalf)**

Name of Pupil: _____

Class / Year: _____

Pupil

I agree to use the G Suite gmail account given to me by the school for educational purposes only and I am aware that the account is monitored by the school administrator and may be suspended if deemed necessary. I agree not to allow any other student use my account.

Pupil's Signature: _____

Date: _____

Parent/Guardian

As the parent/guardian of the above pupil, I/We grant permission to our child to be given a gmail account by the school. I/We understand that the use of this account is for educational purposes only, and that the account may be suspended by the school administrator for inappropriate use. I/We are aware of the privacy policies associated with the use of G Suite and agree to assist in monitoring students' home use of G Suite.

Signature: _____

Date: _____